



# Olympic Solidarity 2021-2024 Plan

## NOC Athletes' Commission Activity Grant

### Guidelines

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#### Objective

The objective is to empower athletes and contribute to the development of an effective global athlete representation network at national level by strengthening direct financial support for National Olympic Committee (NOC) Athletes' Commission activities.

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#### Beneficiaries

The programme is available to all NOCs that fulfil the criteria below:

- Having an Athletes' Commission as per the NOC statutes;
- Having an "active" Athletes' Commission (meeting at least once a year);
- Submitting a project prepared by the NOC Athletes' Commission, specifically designed by and for athletes, in line with the programme objective.

NOCs without an Athletes' Commission may apply for the grant to support the creation of one. The IOC Athletes' Commission's guide to developing an effective Athletes' Commission and [the IOC Guidelines](#) for the creation of an NOC AC are available on Athlete365 to assist your NOC.

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#### Description

An annual grant is being made available to each NOC for activities proposed by their Athletes' Commission in line with the programme objective, such as:

- Organising a national athletes' forum or a national gathering of athletes;
- Promoting athletes' awareness of set topics from the Athlete365 platform (e.g. sustainability, safeguarding, etc.);
- Organising educational workshops (e.g. Olympic Games preparation, anti-doping, prevention of harassment and abuse in sport, capacity-building, etc.);
- Empowering athletes to access resources for Athletes' Commissions, Athlete365 resources and outreach workshops;



- Organising workshops for the Athletes' Commission members themselves (e.g. leadership skills, language training, etc. for the Athletes' Commission);
- Supporting national athlete career transition programmes –please apply for Athlete365 Career+ outreach workshops as a separate grant (e.g. to propose beneficiaries for or to complement the Olympic Solidarity programme offering individual education opportunities to Olympians);
- Promoting athletes' engagement (e.g. enhance direct relations, key messages, surveys, etc.);
- Facilitating Athlete Commission election processes;
- Organising Athletes' Commission annual meetings;
- Other projects that are in line with the programme objective will be taken into consideration on a case-by-case basis.

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## External Partners

The programme is offered by Olympic Solidarity to NOCs, with the collaboration of the IOC Athletes' Commission and the IOC Sports Department.

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## Application Procedure

To apply for the Athletes' Commission annual activity grant, NOCs should make an application on RELAY, validated by the NOC Athletes' Commission, no later than two months prior to the start of the projects, detailing the activities they intend to organise. A feasibility assessment will be conducted in collaboration with the IOC Sports Department.

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## Analysis and Approval

The projects submitted by the NOCs will be analysed in collaboration with the relevant partners and approved by Olympic Solidarity according to the following criteria:

- Compatibility with the objective and guidelines of the programme;
- Feasibility of the activities;
- Budget consistency.

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## Financial Conditions

Based on the projects in the application, an annual maximum grant of USD 10,000 per NOC is being made available for the 2021 – 2024 plan. Budgets not allocated for a specific year will be reinvested back into the programme and will therefore not be retroactively allocated or carried forward.

Following approval of the project, the NOC must ensure that the approved activities are completed, and reporting procedures as indicated on RELAY are followed.

- The follow-up, monitoring and payment process will be applied for each year of the programme: Advance payment of 75% made with Olympic Solidarity confirmation of the project;
- Balance payment of 25% made upon receipt and acceptance of the technical and financial reports detailing the activities carried out and the budget used.

The objective of the programme is to provide support for activities to be carried out by NOC Athletes' Commissions rather than the remuneration or compensation of individuals. For all meetings (forums, workshops, etc.) if per diems or honorariums must be provided (for example for NOC or NOC AC or NF speakers, moderators, facilitators, etc.) they should be in line with the NOC financial policy. However, in view of the NOC AC Activity Grant objective, not more than 15 percent of each year's grant can be used for per diems or honorariums. If necessary, NOCs can provide additional per diems or honorariums from other budgets sources.

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## Follow-up and Control

Following confirmation of the project by Olympic Solidarity, the NOC should ensure that the approved activities are carried out and reported on.

The programme technical report must be completed, as must the standard NOC financial report, in accordance with the Olympic Solidarity financial guidelines, and submitted to Olympic Solidarity within a month following the end of the activities.